

## LOOKED AFTER CHILD (LAC) GUIDELINES

Suggested guidelines for LAC children in St Columban's

### Rationale

- To ensure that the needs of the looked after child are adequately met;
- To liaise with appropriate agencies involved with the looked after child;
- To provide the best opportunity for the Looked after child to achieve to the best of their ability in a safe and secure environment.

### Guidelines

- All relevant information regarding the looked after child to be provided to the school by the authorities;
- The Principal to meet with the Social Workers, Carers and parents (if possible);
- **If looked after child is on the Code of Practice for SEN then the school to invite Social Workers and Carers to IEP meetings/ Transition meetings, Annual reviews;**
- Review looked after children **2 months into term1;**
- Liaise with Social Workers to ensure LAC Team arrange maximum intervention package if required;
- The school will liaise with Carers and Social Workers in accordance with the discipline policy and procedures;
- Social Workers and Carers will be invited to Parent Teacher Meetings to discuss the educational progress of the looked after child;
- The school to provide the necessary information on the looked after child for the LAC meeting.
- A school representative to attend LAC meetings (if possible).

**At all times, if there are serious concerns or problems with respect to the looked after child, the Social Worker/Carers will be immediately informed.**